

**The Manual of Operation
For
The Presbytery of Southeast Alabama**

I. Rules of Operation

1-1. Rules of Order. The rules of parliamentary order shall be the standing rules herein and after provided. In matters not otherwise covered, Robert's Rules of Order (Revised) shall prevail.

1-2. Amendments. To amend the Manual of Presbytery, the proposed amendment shall be read at one meeting of Presbytery, docketed for the next Stated Meeting, at which time it shall be read again, debated and voted upon. To amend the Manual, a two-thirds affirmative vote of Presbyters present and voting is required. To suspend any provision of the Manual, an affirmative vote of two-thirds of the Presbyters present and voting is required.

1-3. Quorum. The quorum for Presbytery may be set at each Stated Meeting of Presbytery, but it shall not be less than three Teaching Elders and three Ruling Elders representing a minimum of four different churches.

1-4. Quorum for Commissions. The quorum for all Commissions appointed by Presbytery shall consist of two Teaching Elders and Two Ruling Elders.

II. Meetings

2-1. Meetings. Presbytery shall ordinarily hold four Stated Meetings each year. These ordinarily shall convene on the fourth Tuesday of January, April and October and the second Tuesday in July (if necessary), at 9:00 a.m.

Presbytery shall set the place of its meetings. The Presbytery may by a majority vote of those present and voting change the time and or date of the next Stated Meeting. In an emergency, the Moderator may change the time and place of the meeting, or if the Moderator is unable to act, the Stated Clerk may perform this function.

2-2. Called Meetings. Called Meetings of Presbytery shall be held as specified in the Book of Church Order. Persons desiring to call a meeting of Presbytery should consult with the Moderator and the Stated Clerk of Presbytery before requesting the Called Meeting. Ordinarily, a Called Meeting should not be considered within one month preceding a Stated Meeting of Presbytery, nor for the examination of a Teaching Elder.

2-3. Expenses. Expenses of Commissioners to meetings of Presbytery may be borne as specified in the Book of Church Order, except in the case of retired Teaching Elders whose expenses may be borne by Presbytery.

2-4. Attendance. Since each Teaching Elder is a member of Presbytery, attendance by the Teaching Elder(s) and their church commissioner(s) is expected at all meetings of the Presbytery. The following guidelines are valid excuses for absence from any such meeting:

- A. Immediate need for pastoral care (illness, funerals, weddings, crisis counseling, etc.).
- B. Personal or family illness.
- C. Unexpected business demands.
- D. Extraordinary distance to travel by those laboring outside the bounds of Presbytery.

2-5. Memorials. Memorials for Teaching Elders, Ruling Elders and Deacons who have died during the previous twelve months shall be presented by the Stated Clerk prior to the observance of the Lord's Supper at the January Stated Meeting.

III. Officers

3-1. The officers of Presbytery shall be: Moderator, Stated Clerk, Treasurer, and Permanent Clerk.

The Moderator

4-1. The Moderator of the Presbytery may be elected at each Stated Meeting of the Court, or for a period of time up to one year. Upon election the Moderator shall immediately take the chair and preside at all sessions. He shall fulfill all the requirements of the Book of Church Order relative to the duties of the Moderator. Further, he shall appoint members of all Standing and special Committees unless in specific cases Presbytery reserves this matter to itself. The Moderator is an advisory member of all Standing Committees. He may appoint a man to preach the Word for any of the Stated Meetings at which he is to lead the Worship Service.

4-2. Presbytery's Committee on Nominations may propose to each Stated Meeting the name of a Moderator nominee who, when elected, shall automatically be the first nominee for the office of Moderator at the following Stated Meeting.

The Stated Clerk

5-1. The Stated Clerk shall be elected by Presbytery and hold office for four years and is subject to reelection. He shall not serve more than two terms in succession.

5-2. The Stated Clerk may receive a salary fixed by Presbytery and shall be allowed a sum fixed by Presbytery for the necessary expenses of his office.

5-3. It shall be the duty of the Stated Clerk:

- A. To fulfill the requirements as set forth in the Book of Church Order.
- B. To keep a complete record of all meetings of Presbytery and be responsible for the custody of the files and equipment of Presbytery.
- C. To publish a full and properly attested accurate record of the Minutes of the Meeting of the Presbytery as soon as possible. He shall send a copy of the Minutes to all the Teaching Elders and as many additional copies to each church as shall be requested by the Session of that church.
- D. To keep an accurate roll of the churches, Teaching Elders, Clerks of Sessions, Licentiates and Candidates under the care of Presbytery. This record shall be published in the Minutes and Directory of Presbytery annually.
- E. To submit a tentative docket for the meeting of Presbytery and sent a copy of the proposed docket and Committee reports to each Teaching Elder, Clerk of Session and other members of the Presbytery's Committees at least ten days prior to the meeting.
- F. To keep a historical record of Presbytery from year to year and to preserve all historical papers.
- G. To report to Presbytery all requests for leaves of absence from Presbytery.
- H. To prepare, publish and distribute a Presbytery Directory.
- I. To notify in writing within fifteen days after the meeting of Presbytery each member who has been elected or appointed to a Committee of Presbytery.
- J. To furnish each Teaching Elder a copy of the Manual when he is received as a member of Presbytery and to furnish a copy to each newly elected member of a Presbytery Committee when he is first appointed to a Committee.
- K. To give due notice fourteen days prior to the meeting of Presbytery to the Chairman of the Committee on Examinations and Credentials that there are Teaching Elders and/or Candidates to be examined.
- L. To present the Moderator with a list of the Teaching Elders and Ruling Elders present at the meetings of the Presbytery.
- M. To cause to be bonded all persons assigned responsibility for the Presbytery funds, the expenses of same to be borne by Presbytery.
- N. To prepare a suggested operating budget for the operation of his office to be presented to the Committee on Administration at its meeting prior to the October Meeting of Presbytery to be a part of their budget to be presented to Presbytery at its October meeting for approval.

- O. To mail out Committee reports and overtures from Sessions with the docket to all Teaching Elders and Clerks of Session.
- P. To refer communications to the proper Committees when practical prior to the meetings of Presbytery and report all such referrals to the court.
- Q. To present to Presbytery all other communications intended for the court.
- R. To properly sign and issue all official papers authorized by Presbytery and shall also cause to be signed all papers requiring the signatures of the Moderator or the Trustees of Presbytery.

The Permanent Clerk

6-1. The Presbytery shall elect a Permanent Clerk for a period of four years, subject to reelection. He shall not serve more than two terms in succession.

6-2. The Permanent Clerk may receive a salary fixed by Presbytery.

6-3. The duties of the Permanent Clerk shall be to record under the direction of the Stated Clerk the Minutes of the meetings of the Presbytery and turn the Minutes over to the Stated Clerk within fourteen days after their adoption in proper form for printing.

The Treasurer

7-1. The Treasurer of Presbytery shall receive and disburse the funds of Presbytery under its direction. He shall keep a detailed account of all receipts and disbursements and report the same to Presbytery at each Stated Meeting. He shall dispense the funds of Presbytery as directed by the Chairmen of Presbytery's Committees or Presbytery as a whole. The Treasurer's operational procedures shall be subject to the approval of the Committee on Administration.

7-2. The term of office for the Treasurer of Presbytery shall be for four years except that the initial term shall be for a period of three years, so that the terms of the Treasurer and Stated Clerk shall not be concurrent. The Treasurer shall be elected by Presbytery and may be reelected in accordance with the will of the Presbytery.

IV. Committees

8-1. All Committee reports shall be presented to Presbytery in written form with sufficient copies for all Presbyters attending the meeting of Presbytery. It is the responsibility of the Committee Chairman to have his report duplicated for Presbytery distribution.

8-2. Each retiring chairman of a Committee shall transmit all files, records, and reports pertaining to the Committee to the incoming Committee Chairman. In the event of the

disestablishment of a Committee, all such records shall be placed in the hands of the Stated Clerk.

8-3. The Permanent Committees of Presbytery shall be: Committee on Administration; Committee on Christian Education and Publications; Committee on the Mission to North America; Committee on the Mission to the World; Committee on Shepherding; Committee on Examinations and Credentials; and Committee on Nominations. Each Permanent Committee of Presbytery shall be composed of four Teaching Elders and four Ruling Elders.

8-4. Term of membership on all Committees shall be four years. Terms of Committee members shall expire at the close of the first meeting of the Committee following the year of their term. Terms of Committee members shall begin at the beginning of the first Committee meeting of the calendar year of their term. A member may serve for two full terms, and after the lapse of one year, be re-elected. Filling an unexpired term, is not to be counted as a full term. All Committees shall be arranged in classes, so that not more than one-fourth of their membership shall retire at one time. At the first meeting of the year, Committees shall elect their own chairman, who shall serve for a term of one year, and be eligible for reelection while remaining a member of the Committee.

8-5. Ministerial or other advisers to all subcommittees and/or organizations supervised by a Committee shall be approved by the Presbytery and shall ordinarily serve for four years. The names of such people shall be printed in the Minutes of Presbytery together with terms of their offices.

8-6. The budget for each Permanent Committee shall be submitted to the Committee on Administration thirty days prior to the October Meeting of Presbytery, which shall consider the request of each Committee as it relates to the budget requests of other Committees, to needs and to opportunities, and shall recommend an overall budget to the Presbytery at its October Meeting for its approval.

8-7. Committee and Commission expenses:

- A. The necessary expenses of the Committees and Commissions of Presbytery shall be paid by the Treasurer when approved in writing by the chairman of the Committee or Commission.
- B. No member of a Committee of Presbytery shall sign a contract or otherwise obligate Presbytery for an expenditure in excess of the amount in the approved budget for that Committee, without the review and approval of the Committee on Administration.

Coordinating Committee

9-1. Presbytery shall have a Coordinating Committee, composed of the active Moderator of Presbytery, the Stated Clerk, and the Chairmen of the Permanent Committees. The purpose of this Committee is to coordinate the activities of the Permanent Committees and shall meet at the request of the Moderator and the Stated Clerk, or the majority of the Committee Chairmen.

The Committee on Administration

10-1. This Committee shall coordinate all matters of the General Assembly's Committee on Administration as they relate to Presbytery and shall make recommendations to Presbytery concerning such matters as may be appropriate.

10-2. This Committee shall study carefully the financial needs of Presbytery and prepare and present an asking budget for all causes of Presbytery at the October Stated Meeting. They shall further stress stewardship and liberality of church giving throughout Presbytery and encourage churches to accept and fulfill a full and complete benevolence program. Other Committees of Presbytery desiring to raise funds for special causes shall first present their program to this Committee for its counsel. After such counsel, recommendations of this Committee can be made to Presbytery. Matters pertaining to the salaries of the Stated Clerk and the Permanent Clerk of Presbytery shall be administered by the Ruling Elders of the Committee to avoid any conflict of interest.

10-3. This Committee shall be responsible to Presbytery for examining the Sessional records of the churches and shall report their findings to the affected churches and to the Presbytery. The following rotational schedule of minutes presented for examination will be followed:

Fall		Spring	
Churches	City	Churches	City
Grace Covenant	Andalusia	Millbrook	Millbrook
Covenant	Auburn	Covenant	Montgomery
Good Hope	Benton	Eastwood	Montgomery
First	Brewton	Faith	Montgomery
Clanton	Clanton	First	Montgomery
Clayton	Clayton	Providence	Montgomery
Pleasant View	Clayton	Trinity	Montgomery
Pea River	Clio	Young	Montgomery
First	Dothan	Meadows	
Trinity	Dothan		
Westwood	Dothan		

Winter		Summer	
Churches	City	Churches	City
First	Enterprise	Monroeville	Monroeville
Covenant	Eufala	Woodland	Notasulga
First	Floral	Trinity	Opelika
Little Sandy Rdg	Ft. Deposit	Ozark	Ozark
First	Greenville	First	Prattville
Hayneville	Hayneville	Calabee	Shorter
Friendship	Hope Hull	First	Troy
Lowndesboro	Lowndesboro	Bethel	Union Springs

10-4. This Committee shall keep Presbytery informed concerning all legal matters within the jurisdiction of Presbytery and shall arrange to furnish legal counsel to Presbytery and its Committees, and shall consider the legal needs of any congregation when asked to do so.

10-5. This Committee shall consider on behalf of Presbytery all matters which do not specifically fall in the area of responsibility of any other Permanent Committee when Presbytery is not in session. It can advise the Moderator and Stated Clerk when, in its opinion, a Called Meeting of Presbytery is required.

10-6. This Committee shall help and assist persons who have lost the basic necessities of life and are in special need. This Committee shall not be in charge of rebuilding or repairing church facilities, houses, etc. Those involved in relief efforts should be able to offer assistance in the following areas: food, clothing, money, literature and Christian

witness, work and other needed relief. The procedure for implementing this relief shall be as follows:

- A. Presbytery shall appropriate a minimum of \$1,000 annually to initiate any relief.
- B. Relief efforts shall be coordinated in each local area where disaster strikes by the Session of the nearest church. The local Session can immediately request money of the Committee on Administration.
- C. If Presbyterians are among the needy, they shall be provided for first, then relief work shall spread to other persons.
- D. If the Session of the local church, upon reviewing the circumstances, deems it necessary, more relief may be requested through Presbytery. The local Session shall contact the Chairman of Presbytery's Committee on Administration and the Chairman will request special offerings, clothing, etc. of all churches in Presbytery.

10-7. This Committee shall make a periodic review of the Treasurer's records and report their findings to Presbytery.

The Committee on Christian Education and Publications

11-1. This Committee shall coordinate all matters of the General Assembly's Committee on Christian Education and Publications as they relate to Presbytery.

11-2. This Committee shall aid local congregations in the development of the program of Christian Education and promote and carry out Christian Education at the Presbytery level for children, youth and adults. Specific areas of responsibility include the church, home and family nurture, vocational guidance and other areas as may be assigned by Presbytery. The Committee shall encourage and report on men's and women's work on the Presbytery level.

11-3. This Committee shall also plan and develop any camp, conference or retreat of Presbytery.

11-4. This Committee shall be responsible for the publishing of official publications of Presbytery.

Committee on the Mission to North America

12-1. This Committee shall coordinate all matters of the General Assembly's Committee on the Mission to North America as they relate to Presbytery.

12-2. This Committee shall have oversight of all matters concerning churches in Presbytery Receiving aid or loans from Presbytery. (Apart from the emergency relief spelled out in 10-6 above.)

12-3. This Committee shall extend the church in Presbytery's geographical area, especially through church revitalization efforts and new church planting.

12-4. This Committee shall observe the opportunities for new fields and encourage established churches to start new mission works to meet these opportunities.

12-5. This Committee shall coordinate Presbytery-wide efforts in evangelism and devise ways of winning the lost, conserving converts and reclaiming inactive members.

12-6. This Committee shall promote the Presbyterian Church in America through television and radio.

12-7. This Committee has the power, with the approval of Presbytery, to act and buy, sell, convey, lease, mortgage and otherwise encumber real property either owned or acquired by Presbytery for church extension purposes.

12-8. This Committee shall counsel with congregations desiring to unite with this Presbytery as provided in Section VI of this manual.

12-9. This Committee shall implement Presbytery's oversight of Chaplains of this Presbytery.

Committee on the Mission to the World

13-1. This Committee shall keep Presbytery informed on the programs of the Committee on the Mission to the World of the General Assembly.

13-2. This Committee shall recommend to Presbytery such actions as may best promote the cause of foreign missions.

13-3. This Committee shall recruit, approve and recommend missionaries to be commissioned by Presbytery and shall implement Presbytery's oversight of missionaries of this Presbytery.

Committee on Shepherding

14-1. This Committee shall have shepherding responsibility over all the churches of the Presbyter), and all those sewing as Stated Supply, Teaching Elders, Licentiates, Interns and Candidates in the Presbytery.

14-2. This Committee is to be notified when a church is without a Pastor. Counsel of the Committee should be sought about locating a Pulpit Supply or Teaching Elder. The Committee shall communicate twice yearly with all churches with vacant pulpits, offering the assistance of the Committee.

14-3. This Committee shall receive by the April meeting of each year, for review and approval of Presbytery, a report from Teaching Elders and Stated Clerks stating changes in their salaries and allowances and a report from Stated Supplies and Stated Clerks stating honoraria received.

14-4. This Committee shall receive annual reports of those who labor outside the bounds of Presbytery and the Committee is to make recommendations concerning Teaching Elders who desire to labor outside the bounds. This Committee shall have oversight of Teaching Elders laboring outside the bounds of Presbytery, except missionaries and Chaplains.

14-5. The Chairman of this Committee shall serve as the point of contact and approval authority for any Teaching Elder, Licentiate or Candidate and/or their wives seeking financial support from the Presbytery for professional counseling. All such inquiries shall be kept in the strictest confidence. In the absence of the Committee Chairman, the Stated Clerk of Presbytery shall serve as the point of contact and approval authority.

14-6. This Committee shall inquire into the matter when congregations encounter problems, at the request of the Session. When Teaching Elders encounter problems personally or in relationship to their congregation, this Committee shall inquire into the matter at the request of the Teaching Elder or when instructed to do so by Presbytery. If it deems wise, or if instructed by Presbytery, the Committee shall report to Presbytery with recommendations.

14-7. This Committee shall be responsible for examining and presenting to Presbytery those men desiring to be received under care as Candidates. Further, it shall be responsible for shepherding and oversight of these men during seminary training and internship.

14-8. This Committee shall recommend Candidates who are eligible for a loan from this Presbytery or a seminary and shall assist Candidates in securing summer employment of internship opportunities.

14-9. This Committee shall make recommendations to Presbytery regarding dissolutions and may act as a Commission to approve uncontested requests for dissolution and transfers to another Presbytery of Teaching Elders in good standing if written confirmation from the parties involved has been received by the Committee. It may act as a Commission to grant permission for Teaching Elders who are ministers in good standing in the Presbytery to move on to the field when and if called to churches within the presbytery and to act on such calls, and to appoint Commissions to install.

Committee on Examinations and Credentials

15-1. Men desiring to be licensed or ordained or ministers desiring to be received by Presbytery are under the supervision of this Committee with reference to examinations. Files are to be kept and periodic reports are to be made to Presbytery.

15-2. Churches desiring to call a minister must notify this Committee. The church should provide information and terms of the call to allow adequate time for the call to be processed through this Committee prior to the meeting of Presbytery. The Committee is to meet with the Session or its representative and the Teaching Elder-elect regarding the terms of the call prior to the meeting of Presbytery. These terms are to be reviewed by the Committee and any recommendations to be offered to the church representatives and Presbytery.

15-3. The Committee shall inquire and report to Presbytery regarding the credentials of all candidates for licensure, ordination or installation.

15-4. This Committee shall examine those seeking licensure or ordination in accordance with BCO 19 and 21. The Committee will make its recommendations to Presbytery.

15-5. In accordance with BCO 13-6, ordained ministers seeking admission into the Presbytery, must notify this Committee. This Committee shall examine the man, review the call and make its recommendation to Presbytery.

15-6. This Committee is to submit to Presbytery for its approval the Commission established to ordain and/or install a new minister. This Committee, in making member recommendations, shall include an alternate Teaching Elder and an alternate Ruling Elder.

Committee on Nominations

16-1. This Committee shall make its annual report of nominations to Committees for the subsequent year at the October Stated Meeting. Further, it shall make all nominations for vacancies which occur during the course of the year at the next Stated Meeting after the vacancy occurs.

16-2. This Committee shall nominate for Presbytery's consideration members to General Assembly Permanent Committees.

16-3. This Committee shall propose at the April and October meetings of Presbytery the name of a Moderator nominee. When elected he shall automatically be nominee for the office of Moderator at the next Stated Meeting, and shall serve at two successive Stated Meetings.

16-4. This Committee, at such times as needed, shall nominate Trustees to be elected by the Presbytery. It shall be the responsibility of the Committee on Nominations to provide the Stated Clerk with accurate names and addresses of persons elected by Presbytery to membership on any Committee of Presbytery.

16-5. This Committee shall be elected by open nominations on the floor of Presbytery. The Committee on Nominations shall not make recommendations concerning vacancies of new classes to be elected to the Committee on Nominations. The Stated Clerk of Presbytery shall be a permanent member of the Committee on Nominations (with voting privileges).

16-6. The Committee on Nominations may act as a Commission (BCO 15-1) on its own initiative to name members and alternates to the General Assembly's Committees of Commissioners from the list of Commissioners available by March 15. Such names shall be reported to Presbytery at its April meeting each year. Any vacancies that occur after the April meeting may also be filled by the Committee, acting as a Commission.

Committee on Reformed University Ministries

17-1. The Committee on reformed University Ministries will represent Southeast Alabama Presbytery on the Alabama Joint Committee on Reformed University Ministries.

17-2. With the Joint Committee, this Committee will determine the needs of campus ministry within the boundaries of Southeast Alabama Presbytery, and determine the priorities of new ministries.

17-3. With the Joint Committee, this Committee will organize new ministries on campuses and seek out and train qualified staff for these ministries.

17-4. With the Joint Committee, this Committee will oversee the campus ministers called to work within the Alabama area, including calling men to a particular work, and establishing budgets, with the approval of Presbytery.

17-5. With the Joint Committee, this Committee will develop the financial resources for campus ministries in Alabama.

17-6. This Committee will inform the churches and people of the Presbytery of campus ministries – its purpose, progress, and needs.

17-7. This Committee will report directly to the Presbytery concerning the work of the Alabama Joint Committee on Reformed University Ministries.

Standing Committees

18-1. Standing Committees shall be composed of four members each: two Teaching Elders and two Ruling Elders unless otherwise designated. They shall be appointed by the Moderator at the Stated Meeting of Presbytery and continue to serve until the next Stated Meeting of Presbytery.

Bills and Overtures

19-1. All proper bills and overtures coming to Presbytery for action shall be referred to the Standing Committee on Bills and Overtures for consideration and report.

Resolution and Thanks

20-1. This Committee shall formulate and present written resolutions that are referred to it by Presbytery, including the appreciation of Presbytery for the host church of each Stated Meeting.

V. General Policies of Presbytery

21-1. Ordinarily no Teaching Elders being called within a field within the bounds of the Presbytery shall move on the field until they have been properly examined, approved and received into membership of the Presbytery.

21-2. The order of business at Presbytery shall be as follows:

- A. Call to Order and Invocation
- B. Declaration of Quorum and Adoption of the Docket
- C. Worship

- D. Welcome and Announcements by Host Church
- E. Recognition of Visitors
- F. Communications and Approval of Minutes
- G. Appointment of Standing Committees
- H. Permanent Committee Reports
- I. Special Order for Prayer
- J. Lunch
- K. Report of Standing Committees
- L. Old Business
- M. New Business
- N. Time and Place of Next Meeting
- O. Adjournment and benediction

21-3. All requests for time on the floor of Presbytery by agencies and individuals not officially related to this Presbytery shall be handled as follows:

- A. Official Committees, institutions and agencies of the P.C.A. (as listed in BCO 14-12) may be recommended for up to five minutes on the floor of Presbytery. If they desire more time, it may be made available during lunch.
- B. Other agencies (including institutions such as colleges, seminaries, evangelistic groups and Christian action organizations) may be granted up to one minute on the floor of Presbytery at the time of introduction of visitors to refer to their use, and may be granted further time during lunch.
- C. All requests should be in the hands of the Stated Clerk one month in advance. Recommendations to grant or deny these requests will be made by the Chairmen of the Committee on Administration.

VI. Reception of Churches

22-1. In the case of groups desiring to be organized into a congregation of the Presbyterian Church in America, they shall counsel with the Committee on the Mission North America, who shall guide them in preparing an appropriate petition be presented to Presbytery in accordance with the provision of the Book of Church Order.

22-2. Any church desiring to become a member of the Presbytery or any group of people desiring to be organized as a congregation of the Presbyterian Church in America within the geographical bounds of Presbytery shall contact the Chairman of the Committee on the Mission to North America.

22-3. The Chairman of the Committee on the Mission to North America shall inform the church of the following procedure for receiving churches into the Presbytery:

- A. Upon receipt of this procedure of admittance to the Presbytery of Southeast Alabama, the church shall communicate to the Chairman of the Committee on the Mission to North America its desire that Presbytery appoint a Commission to work with the church.
- B. The Commission shall:
 1. Meet with the Session and the Board of Deacons and examine the members of each as to personal adherence to the Constitutional Standards of the Presbyterian Church in America, that is, the Westminster Confession of Faith together with the Larger and Shorter Catechisms and the Book of Church Order as adopted by the Presbyterian Church in America (The Chairman of the Committee of the Mission to North America should ascertain that officers have copies).
 2. The Commission, based on its findings, may:
 - a. Recommend to Presbytery that the church be received;
 - b. Counsel the church to institute whatever actions the Commission may deem necessary to assure itself of the understanding of the ordination vows in the P.C.A.;
 - c. Recommend denial.
 3. The Service of Reception of a church into Presbytery should include the following parts:
 - a. Congregational Covenant (BCO 5-1,3), with references.
 - b. Declaration of Membership (BCO 5-1,4), with references
 - c. Affirmation of Elder and Deacon vows (BCO 25-5), with references.